



Laerskool Tuinrand

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Disciplinary system

- a. The system of punitive measure for misbehaviour is used as an educational instrument in furtherance of your child's development.
- b. Every learner is fully informed about the functioning of the system and must experience it as fair. A list of offences which is seen as unacceptable behaviour will be given to every learner.
- c. Parents are thoroughly informed with regards to problems.
- d. A list of offences grouped in 3 levels is available on the computer. The teacher immediately puts the offence on the system by using his laptop or tablet. The list of offences is equipped with a code for easy and quick reference. Learners are penalised with an entry against their names if they commit an offence. The offence code is then entered next to the learner's name.
- e. A level 1 offence will add 1 debit against the child's name, while a level 2 will add 3 debits and level 3, 5 debits.
- f. When a child has 5 debits, the first detention letter will be sent to the parent/guardian and then the learner has to attend his/her first detention class. The detention letter must be signed by the parents and returned to school.
- g. If a learner's offences continue and he/she reaches 10 debits or more, the parents will be informed in the same way as mentioned in number 6. The learner receives his second detention letter and has to attend detention class for the second time.
- h. If a learner then still continues his misbehaviour and reaches or exceeds 15 debits, the learner receives his third detention letter and has to attend his third detention class. **An appointment will then be made with his/her parents.**

If the learner is found guilty the case will be referred to the Governing Body for:

- Possible suspension (1 week)
- Permanent suspension
- SAPF – criminal investigation
- Combination of the above mentioned

A learner's first offence can be of such a kind that it is referred to the Governing Body immediately if:

- Found guilty of assault
 - Hitting or slapping another learner or teacher
 - Swearing or insulting a teacher
 - He/She bumps against an educator on purpose
- i. The disciplinary committee will then gather for a hearing of learner misbehaviour. The child and his/her parents will be present.
 - j. If a learner's debit points reach 20, the information is kept on the computer and the next offences are added. This way a record of learner's total offences is kept during their school career.
 - k. Punishment as serious as permanent suspension from school is then legally applicable.